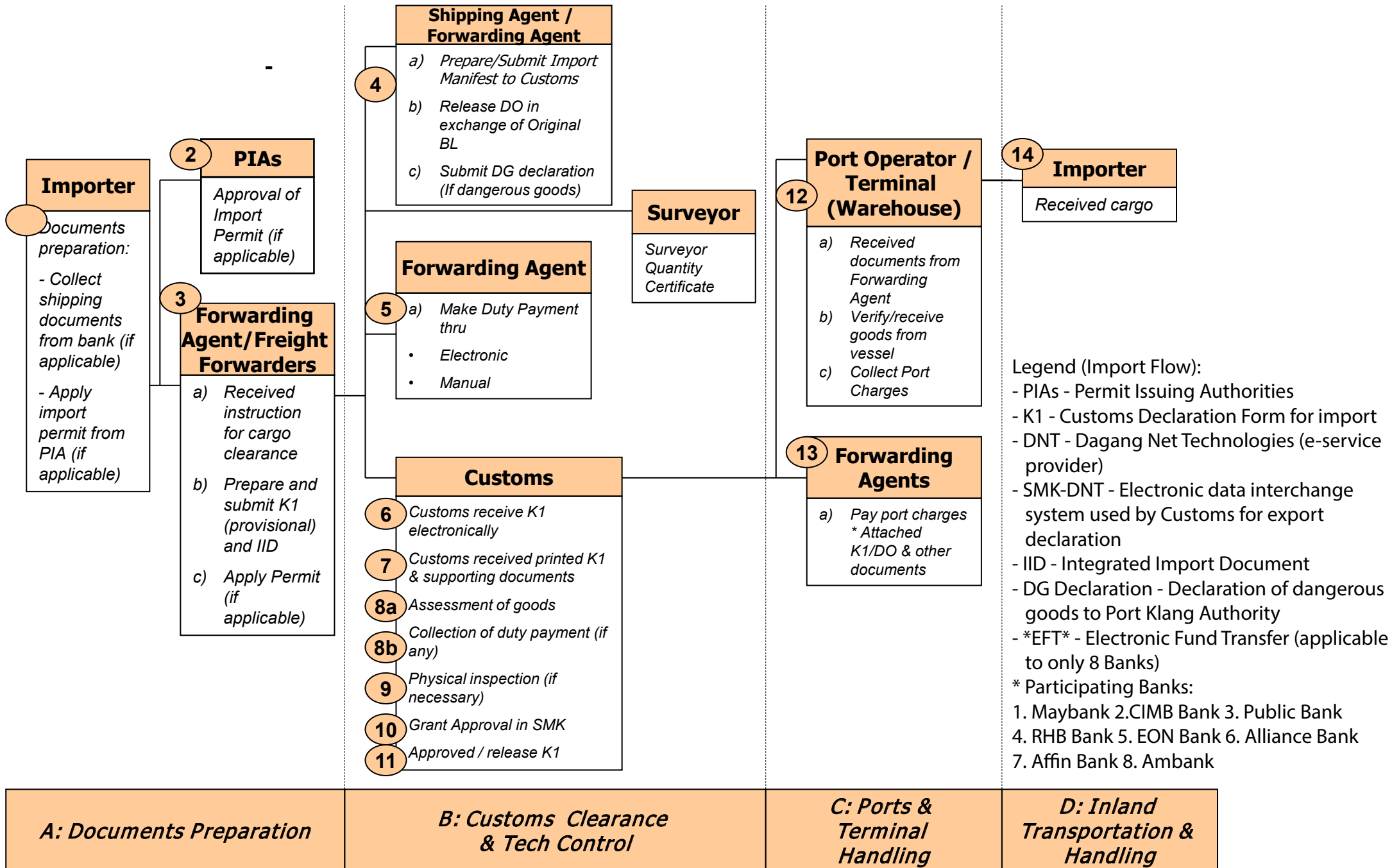


# Import Flow for Liquid Bulk Cargo (Port Klang)



# Import Flow for Liquid Bulk Cargo (Port Klang)

No	Process Flow	Document	Process Time	Cost
1	Importer prepares necessary documents, including: - Collecting Shipping Documents from banks (if applicable) - Apply Import Permit from PIAs if applicable	Shipping Documents Import Permit	3 Working Days Pre-arrival	No Cost
2	PIA approve Import Permit (if applicable) Note: Total no of agencies:25 Live implementation: 19 Paperless : 16 Coming on board : 4 - under development (1 Penisular, 3 Sarawak) 2 - Awaiting instruction from MOF	Import Permit (details as	1-5 Working days PIA's own Fees attachment)	RM5 (DNT)
3	A) Importer instructs Forwarding Agent to clear cargo (together with supporting documents such as Bill of Lading, Permit, and Invoice). * Forwarding Agent perform document preparation if instructed by Importer * Forwarding Agent submit K1 electronically (CUSDEC) through SMK-DNT interface B) Forwarding Agent submit K1 and Integrated Import Document (IID) C) Forwarding Agent apply Permit (if applicable)	Bill of Lading Permit Invoice  K1, IID Permit	1 day (all documents in order and for normal clearance) Preparation: 1 hour	No Cost
4	A) Shipping Agent send Manifest (Ocean Bill of Lading) to Customs with 24 hours of arrival of vessel, in accordance with Section 52, Customs Act B) Shipping Agent to release Delivery Order (DO) in exchange of Original Bill of Lading (BL) C) Shipping Agent submit DG Declaration (for dangerous goods if applicable)	Manifest  DO, BL  DG Declaration	Pre-arrival	RM30 per BL  RM110 per BL  RM 5 per BL
5	Forwarding Agent pays import duty on behalf of Importer via: i) Electronic Fund Transfer (which is only available during banking hours) ii) Duty Net (24 x 7, through CIMB) or iii) Manual (through cheque or bank draft)	EFT Message: PAYORD CREMUL CREADV Manual: Bank Draft or cheque Manual: bank draft or cheque	A) EFT 20-60 Min (different from Bank to Bank) B) Duty Net: Real time Basi C) Manua: 30 Min	Actual charge: RM15 per BL
6	Customs computer system automatically processes & registers K1 and sends response back to Forwarding Agent with registration number	K1	Response Time: 5-20 Min	Forwarding Charges: RM300 -RM600 per consignment (negotiable)

A

B

# Import Flow for Liquid Bulk Cargo (Port Klang)

No	Process Flow	Document	Process Time	Cost
7	Customs received Form K1 and supporting documents for Customs clearance i) Basic supporting documents - Invoice and IID ii) Other supporting documents such as Permit, Surveyor Quantity Report, Terminal Operator Quantity Report (Applicable to parallel transaction only - not applicable in paperless)	K1 Form Invoice, IID ,Permit Surveyour Quantity Report Terminal Operator Quantity Report	2 - 5 Min	No Cost
8a	Assessment of goods by Senior Customs Officer to determine duties/ taxes payable which includes the following processes: i) Verification of particulars decalred ageinst supporting documents ii) Classification/ Valuation iii) Approval/ release	K1 Invoice Delivery Order Permit	5 - 10 Min	No Cost
8b	Collection of duty payment by Customs (if any)	K1 Invoice	30 Min	No Cost
9	Physical inspection of cargo by Customs (if necessary)	K1	1 Hour	No Cost
10	Customs will grant approval in SMK	K1 PIA Permit	2 - 5 Min	No Cost
11	Customs receipts the K1 and Senior Customs officer signs off the K1 Form to authorize release of cargo (applicable for parallel transactions) If paperless transaction: i) Printing of Customs Official Receipt (COR)	K1 COR	2 - 5 Min	No Cost
12	A) Port Operator received documents from Forwarding Agent B) Port Operator verify/ received goods from vessel C) Port Operator collect port charges	IID	30 Min	Port Charges (As per tariff)
13	A) Terminal Operator pays port charges to Port Operator * Attach K1/DO & other documents	IID K1	1 Hour	No Cost
14	Importer received cargo A) Importer arrange transport for goods collection B) Importer collect goods			

**B**

**C**

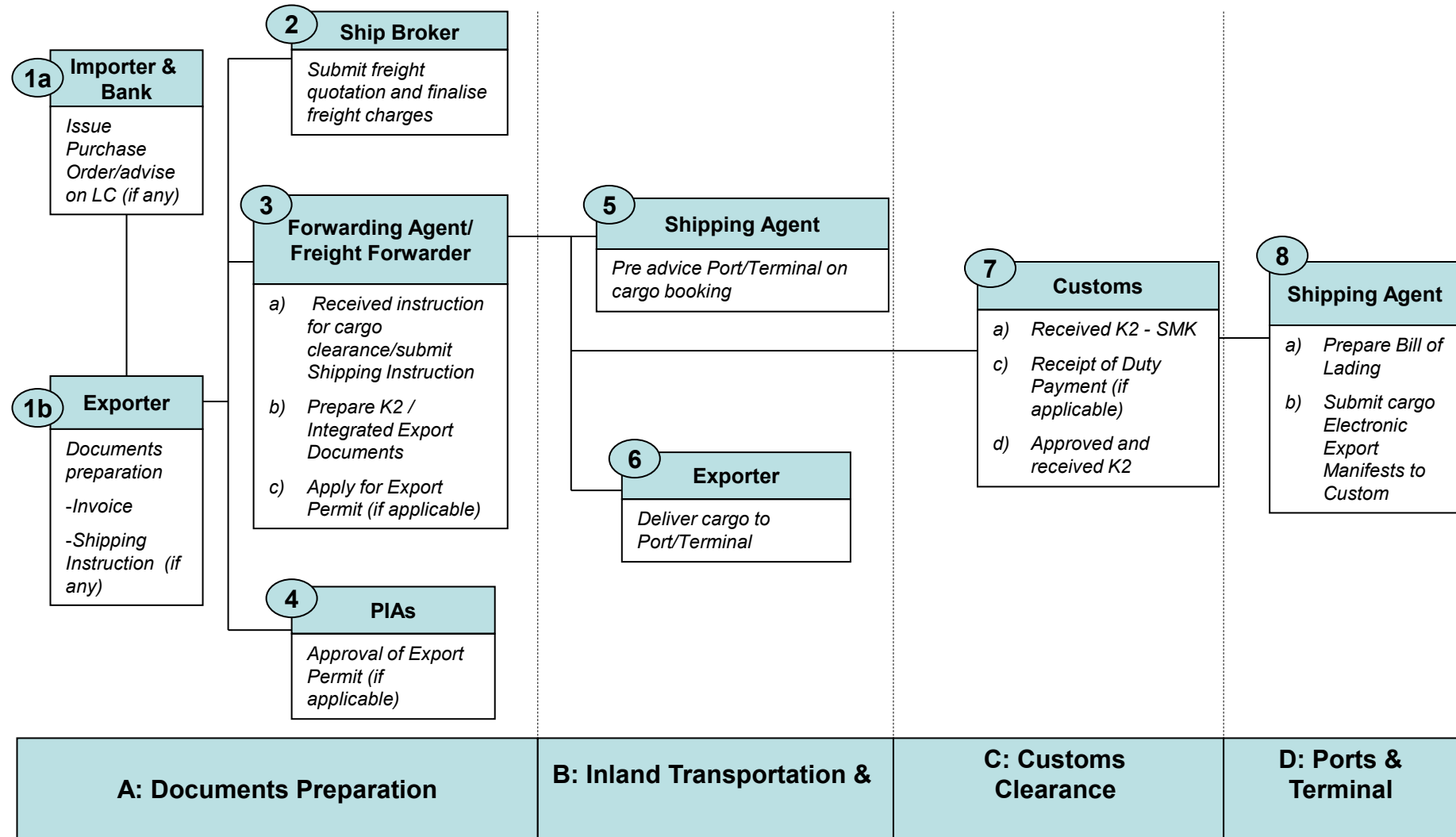
# AMBER IncoDOC Export Flow for Liquid Bulk Cargo (Port Klang)

Legend (Import Flow:

- PIAs - Permit Issuing Authorities
- K2 - Customs Declaration Form for export
- IED - Integrated Export Document
- \*EFT\* - Electronic Fund Transfer (applicable to only 8 Banks)

\* Participating Bank:

1. Maybank
2. CIMB Bank
3. Public Bank Berhad
4. RHB Bank
5. EON Bank
6. Alliance Bank
7. Affin Bank
8. Ambank



# Export Flow for Liquid Bulk Cargo (Port Klang)

No	Process Flow	Document	Process Time	Cost
1a	<p>Exporter prepares commercial invoice, Shipping Instruction (after the order is confirmed and financial arrangement is completed)</p> <p>* Shipping booking can be done in advance</p> <p>* Shipping Instruction when all details are available</p>	<ul style="list-style-type: none"> <li>- Invoice</li> <li>- Shipping instruction</li> </ul>	<p>1 Day (Document preparation)</p> <p>Overall - 2 days</p>	No Cost
2	Ship Broker submit Freight quotation and finalise freight charges pre-arrange with Exporter	<ul style="list-style-type: none"> <li>- Letter of Offer</li> <li>- Contract of Freightment</li> </ul>	Pre-arrangement	No Cost
3	<p>A) Forwarding Agent receipts instrucion for cargo clearance in accordance to Shipping Instruction</p> <p>B) Prepare K2 and Integrated Export Document (IED)</p> <p>C) Apply for Export Permit from PIA (if applicable)</p> <p>* Export Permit can be done in advance</p>	<ul style="list-style-type: none"> <li>- K2</li> <li>- IED</li> <li>- Export Permit</li> </ul>	Overall - 1 days	Forwarding charges: RM300- RM600 per consignment (negotiable)
4	<p>PIAs approves Export Permit (if applicable)</p> <p>* usually (blanket approval) pre-approval applicable for 1-2 years)</p>	<ul style="list-style-type: none"> <li>- Export Permit</li> </ul>	1 -3 working days (details as attachment)	PIAs Own Cost
5	Shipping Agent pre-advice Port/ Terminal on cargo booking	<ul style="list-style-type: none"> <li>- Notice of Arrival</li> </ul>	Pre-arrangement	No Cost
6	Delivery by Exporter to Port/ Terminal	<ul style="list-style-type: none"> <li>- Delivery Order</li> </ul>	Pre-arrangement	Exporter Cost
7	<p>Customs receipts online K2 declaration and supporting documents from Forwarding Agent (if required)</p> <p>A) Supporting documents: Invoice, IED, and Surveyor Quantity Report (applicable to parallel transactions only - not applicable in paperless)</p> <p>B) Payment of duty (if applicable), either by Electronic, Fund Transfer (EFT) or manual</p> <p>C) Approved and receipts K2. K2 release information is transmitted to Port Operator by Customs</p>	<ul style="list-style-type: none"> <li>-K2</li> <li>- Invoice</li> <li>- IED</li> <li>- Export Permit</li> <li>- Surveyor Quantity Report</li> <li>- Bank draft</li> <li>- Cheque</li> <li>- K2</li> </ul>	<p>2 - 5 min</p> <p>Average 1 day tota time (10 - 15 min)</p>	<p>No Cost</p> <p>RM15 per BL</p> <p>No Cost</p>
8	<p>A) Shipping Agent prepare Bill of Lading (BL)</p> <p>B) Shipping Agent send Electronic Export Manifest to Custom</p>	<ul style="list-style-type: none"> <li>- BL</li> <li>- e-Manifest</li> </ul>	1 Hour	<ul style="list-style-type: none"> <li>- RM110 per BL</li> <li>- EDI charges RM per BL</li> </ul>

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C

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D